



DEVELOPMENT SERVICES DEPARTMENT

Building (954-797-1111)

Engineering (954-797-1113)

Planning & Zoning (954-797-1103)

TOWN OF DAVIE 6591 ORANGE DRIVE, DAVIE, FLORIDA 33314-3399 (954) 797-1000

FENCE CHECKLIST

Required

- ___ Property Tax Folio Number (On Tax Notice or Receipt)
- ___ **Zoning** Condominium/ Homeowners Association Approval Letter (if governed by an Association Letter must state the Association is aware of the intended improvement(s)
2 Copies of Survey (may be older than two years; only for fence application)
2 Location/ Plot Plan (Showing all intended set backs from property line and other existing structures)
Surveys must show all easements and encumbrances
- ___ **Structural** (2 complete sets, details of fence height, location, and anchorage)
- ___ Drainage District: if applicable - (Drainage/Lake Maintenance Easement) **(Required only if structure is in easement)** (Stamped on slab Location Plan)
- ___ Utility Easement Agreement Letters - if fence location is on a utility easement.
(Identification and hold harmless agreement)
- ___ Central Broward Water Control District
- ___ South Broward Drainage District Approval
- ___ Tindall Hammock Approval
- ___ Completed Building Permit Applications
- ___ Notarized Signature on Applications
- ___ Contractors- A Copy of all application licenses (Competency & Occupational) original insurance certificates for Workman's Comp and General Liability
- ___ Disclosure Statement - if submitted as on owner / builder application.
- ___ Plan Check Fee in the amount of \$30.00 at time of submitting application.

